

KYeCourts Release Note

July 2019

This release document discusses enhanced functionality and product upgrades for KYeCourts which improve overall usability.

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Circuit Civil Medical Malpractice

eFilers will now be able to eFile circuit civil medical malpractice cases.

New Case Filings

1. Click the eFile menu in the top tool bar and select *New Case*.
2. Select Circuit Civil Action from the 'What would you like to file?' dropdown menu.
3. Select Circuit Civil: Medical Malpractice from the 'Select the most appropriate option.' Drop-down menu.

Who is the filer of this envelope?

TRAINING, KYECOURTS

Select a County

FRANKLIN

What would you like to file?

Circuit Civil Action

Select the most appropriate option.

(select)

- Circuit Civil: Contract: Over \$5,000
- Circuit Civil: Personal Injury: Over \$5,000
- Circuit Civil: Foreclosure
- Circuit Civil: Property Rights
- Circuit Civil: Property Damage Claim: Over \$5,000
- Circuit Civil: Appeal from Administrative Board
- Circuit Civil: Medical Malpractice**

4. Enter Filer identification information and click <Next>.

1 General Information 2 Party Information 3 Attachments 4 Review

Filer Identification ?

Please select the option that best describes [Professional, Plaintiff] *

(select)

- Plaintiff's Attorney**
- Additional Party

Client ID ?

Next



5. Enter Party Information for Plaintiff and Defendant.

1 General Information 2 Party Information 3 Attachments 4 Review

Save Add Another Defendant Next

Plaintiff

JOHN EXAMPLE

Defendant

At least 1 required

Plaintiffs Attorney

Plaintiffs Attorney

Additional Party

Defendant

Party Type* DEFENDANT / RESPONDENT

Person Organization or Business

First Name* Middle Last Name* Suffix

JILL

PROTOTYPE

(select)

Primary Address

Line 1

6. For medical malpractice cases, on the attachments screen, a **Certificate of Merit** will be a required document, with a noted exception (Click the ? icon to view the exception).
7. Click <Select PDF file> to choose and upload a Certificate of Merit.
8. Review the case information and submit case.

Certificate of Merit ?

Attachment Type* CERTIFICATE OF MERIT

Name

CERTIFICATE OF MERIT

A certificate of merit is not required where the claimant intends to rely solely on one (1) or more causes of action for which expert testimony is not required, including claims of res ipsa loquitur and lack of informed consent, in which case the complaint shall be accompanied by an affidavit or declaration that no cause of action is asserted for which expert testimony is required.



Subsequent Filings

1. Click the eFile menu in the top tool bar and select *Subsequent Filing*.
2. Enter the desired case number and click <Search>.

Who is the filer of this envelope?

Select a County

FRANKLIN

Enter the Case Number

Search Clear Go to CourtNet

3. Click <Next> above the correct case entry.
4. Select the type of subsequent filing you would like to make from the drop-down menus.

Case Number: [redacted]

☐ Case Is Domestic & Family

Who is the filer of this envelope?

Select a County

FRANKLIN

What would you like to file?

(select)

Motion(s)

Answer or Other Responsive Pleading

Other Documents / Pleadings

Appeals: Circuit to Appellate Court (COA/SCT)

Service of Process: File Proof or Reissue

5. Click <Next> to advance through screens, updating information and attaching new documents as needed.
6. Review and submit subsequent filing.

If you have questions, please contact support services at: 502-573-2350 x 50109.